

## **SUPPORTED EMPLOYMENT CO-WORKER (SEC)**

### **General Description:**

Supported Employment Co-Worker (SEC) services support persons in their efforts to obtain, maintain, and advance in competitive employment in integrated work settings. Only SEI contractors can access SEC funding. SEI contractors arrange with business to provide a co-worker as an additional support to the person under the direction of a SEI job coach and as a natural extension of the workday. Employment that occurs as a part of SEC services can be on a full or part-time basis, during traditional or non-traditional workdays, and in settings where the person is afforded the opportunity to work with others the majority of whom are without disabilities. Supports may occur anytime during a 24-hour day.

### **Limitations:**

Payments will only be made for adaptations, supervision, and training required by a person as a result of the person's disability and will not include payment for the supervisory activities rendered as a normal part of the business setting. Documentation will be maintained that SEC services rendered under the waiver are not available under a program funded by either the Rehabilitation Act of 1973, as amended <http://www.access-board.gov/enforcement/Rehab-Act-text/intro.htm> or the Individuals with Disabilities Education Act [http://frwebgate.access.gpo.gov/cgi-bin/getdoc.cgi?dbname=108\\_cong\\_public\\_laws&docid=f:publ446.108](http://frwebgate.access.gpo.gov/cgi-bin/getdoc.cgi?dbname=108_cong_public_laws&docid=f:publ446.108).

Federal Financial Participation will not be claimed for incentive payments, subsidies, or unrelated vocational training expenses, such as incentive payments made to an employer or beneficiaries to encourage or subsidize an employer's participation in a supported employment program.

### **Population Served:**

The Contractor will serve people currently receiving services from DHS/DSPD with intellectual disabilities and related conditions, and acquired brain injury, as defined in Utah Administrative Code R539-1.

[<http://rules.utah.gov/publicat/code/r539/r539.htm>]

### **Contractor's Qualifications:**

Contractor must have all applicable licenses as prescribed in Utah Administrative Code R501 <http://rules.utah.gov/publicat/code/r501/r501.htm> to operate and provide the particular type of services being offered and comply with insurance requirements and any local ordinances or permits. A non-licensed contractor must be certified by DHS/DSPD as an authorized provider of services to persons with disabilities in accordance with Utah Code § 62A-5-103.

<http://www.le.state.ut.us/~code/TITLE62A/62A05.htm>

Contractor must be enrolled as an approved Medicaid Provider with the Utah Department of Health and agree to allow DHS/DSPD to bill Medicaid on its behalf for covered Medicaid services included in the rate paid by DHS/DSPD to the Contractor. Contractor must also agree to participate in any DHS/DSPD provided Medicaid training.

All of the requirements that apply under SEI shall apply to the job coach and contractor administering SEC.

### **Record Keeping:**

Contractor of SEC shall keep a record that documents the pass through of funds and co-worker supports received by the person.

**Rate:**

SEC is an hourly rate that reimburses the employer and co-worker through by pass through and administration of the SEI staff and contractor.