

Support Coordination External

Orientation to DHS Procurement No.
90828



WELCOME

AGENDA

Thursday, September 3rd 11 - 1pm

Goal: To support familiarization with DHS Procurement No. 90828

11:00 - 12:00: Specific Content Areas

- Quarterly Summaries
- Reconciliation of Petty Cash and Assets/Personal Budget Assistance
- Visitation Schedule
- Maintaining and Ensuring Financial (Waiver) Eligibility
- Person Centered Planning
- Overview of Professional Nursing and Employment Preparation Services
- Concerns? Who to call

12:00 - 1:00: General Question and Answer

Quarterly Summaries

In response to feedback regarding the quality and impact of monthly summaries, written provider summaries will now only be required from SCE's on a **quarterly basis**.

DHS is grateful for feedback from individuals, families, and the service system regarding the quarterly schedule as we work to maintain a person-centered system. Individuals and families have expressed that they value quality services, and if a calendar schedule supports a greater quality of care and service they support this change as well. The Department will move to a **calendar year** schedule for provider summaries.

Quarterly Summaries

It is the SCE's responsibility to take information given to them from the provider and then summarize this information.

Provider service summary requirements will be a minimum of quarterly in the scope of work.

Compliance reviews based on a quarterly summary at least every 90 days



Personal Budget Assistance

90632: Located in Part II, M. Representative Payee, 1. “At a minimum, the SCE staff shall monthly review DHS/DSPD service provider petty cash reconciliations and asset reconciliations; ensuring Person’s personal funds are used only for Person.”

90828: Located in Scope of Work, D. Financial Management, 4. Personal Budget Assistance (“PBA”) Monitoring c. “The Contractor shall conduct at least monthly reviews of the Service Provider’s petty cash reconciliations and asset reconciliations to ensure the Person’s funds are used only for the Person.”

Visitation Schedule

The most significant adjustment can be found in C.3.k:

Visit other community locations to assess health and safety:

- the Person's medical provider's office
- the local school (for IEPs)
- USOR (to address employment issues)
- assessment locations convenient to the Person, family, or team

Alternatives must be documented in the PCSP.

Financial Eligibility

Monitor continuous Medicaid Eligibility

- Notify DSPD Waiver Manager by phone and in writing within 7 days if eligibility is lost
- Identify need for a case transition back to the State and generate an activity log note regarding the previous steps
- If eligibility is lost, SCE may not be billed without written prior authorization from DSPD Waiver Manager

Send questions to the Waiver Manager at waivermanager@utah.gov

Person Centered Planning

- **Pre planning:** Take time to get to know the individual, understand cultural considerations, and provide choice of services and providers.
 - **Planning meeting:** Allow individual to lead their meeting to greatest extent possible and have their choices, desires, and concerns heard.
 - **Developing the plan:** Write or explain in a manner the individual can understand.
 - **Implementing the plan:** Ensure that other resources such as Voc Rehab and natural supports are used first so the individual can develop relationships in their community.
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Professional Nursing Services

Professional Nursing Services provides skilled nursing services to;

- 1) a Person whose condition is stable and response to treatment is predictable (PN1); or
- 2) a Person whose condition is unstable and response to treatment is unpredictable (PN2)

These services are only available to Persons on the Community Transitions Waiver

Employment Preparation Service

- Aligns with 2011 CMS Bulletin 9-16-11.
- Received input from all stakeholders
- 6 month transition period
- DHS will be scheduling a more in depth training/orientation to the new EPR service.

Contact Information

Waiver Managers:

Email waivermanager@utah.gov with eligibility or individual concerns for DSPD tracking & follow up

-CTW Pam Madsen 801.803.3290 or pmadsen@utah.gov

-CSW Yamile Acosta 801.538.4261 or ycacosta@utah.gov

-ABIW/PDW Rolf Halbfell 801.809.5391 or rhalbfel@utah.gov

Constituent Concerns:

-Brenda Carlisle 801.538.4091 or dspd@utah.gov

Quality/Contract Concerns:

-OQD ogdproviderquality@utah.gov

Design/Implementation/Administrative Questions:

-Chandler Menteer 385.290.7890 or cnmenteer@utah.gov

-Anne Stephens 385.266.1916 or ahstephens@utah.gov

Question and Answer

