

Support coordinator quarterly meeting

January 18, 2023

Housekeeping

This meeting is being recorded

Please mute your microphone

Recording and slides will be available this Friday at:
dspd.utah.gov/support-coordinators/

Questions? Type into chat

Agenda

January 18, 2023

Announcements

DSPD staff changes

Legislative updates

Person-centered Planning
resources

Finance team training

Medicaid unwinding

Q/A

Welcome Tim Mathews, new Superintendent at USDC



Announcements/Reminders

As we head into the new year, please review your caseloads to determine which individuals will be:

- Turning 19 in the coming year and need to apply for Adult Social Security. If this is not completed, it can result in loss of waiver eligibility the month they turn 19.
- Turning 65. Once a waiver consumer reaches age 65, he/she will need to demonstrate to DWS during their annual review that they have applied for Medicare Part B. Doing this allows them to remain in the HCBS program.

- As you complete your annual Person-Centered Support Plan meetings, please remember to use the PCSP Discovery Tools available in USTEPS. These can be found in USTEPS under Consumer>Assessment>Planning Tools.

The Division of Continuous Quality and Improvement (CQI) has updated their org chart on their website.

You can find it at dhhs.utah.gov/cqi

The program used to schedule UCANS (Day Smart) has not been syncing with our Google Calendars. Please make sure to schedule the UCANS a few business days early to give DSPD staff a chance to update calendars manually.

Laura Ellsworth has joined the Forensic/Civil Commitment team as a caseworker specialist.

Kelly Unger has joined the assessments and support coordination team as a caseworker specialist.

Sheryl Adamson and **Austin Aitken** have joined the accounting and budget team as financial managers.

Jacintha Ofahengaue has joined the ICF transition team as a caseworker.

Emily Skadorwa has joined the document, compliance and employment team as a policy specialist.

Rick Birrell, Electronic Business Systems Manager

Changes in DSPD staffing

Legislative updates

- 45-day legislative session started January 17.
- DSPD staff will prepare and share detailed information with legislators about DSPD-related items in Governor Cox's budget recommendations.
- Things can change rapidly during the session. Once the session is over, we will communicate with you about the final budget and which items were funded.

Person-centered Planning resources

- **What it is:** The Person Centered Planning in Education workgroup is looking for people to pilot My Vision of Adulthood tool and the Support Team Quick Guide into their IEP transition plan.
- **Who can participate?**
 - Post-secondary, transition-age youth, ages 14-22, with disabilities
 - Their families
 - Their support team members (Support coordinators, educators, vocational rehabilitation counselors)

- **How do I participate?:**

- Use My Vision of Adulthood tool and Support Team Quick Guide with your families and their IEP team from Jan-May 2023.
- Afterwards, complete a survey on the usefulness of My Vision of Adulthood in transition planning.
- Fill out this form (will be posted in meeting chat):
<https://forms.gle/1UPAbRpF6BHUXyH1A>

If you have any questions, please contact the PCP in Education Team at PCPpilotproject@utah.gov

New resource!

Living the Life you Choose — Preparing for my Person-Centered Planning Meeting

- Workbook format
- Written with Settings Rule requirements in mind
- Explains choices, rights, person-centered planning process
- Directs people to other PCSP tools

Find this and other resources at:

dspd.utah.gov/resources/person-centered-planning/

- DSPD is creating a survey to assess the implementation of the planning process from the perspective of the person.
- More information will be coming at the Individual and Family Gathering next month.

What: Introductory training for the new Person-Centered Support Plan software

Why: New software was developed in response to the Settings Rule, which goes into effect in March.

When: By March, everyone must be using the new software.

Introductory trainings:

- January 26, 12:30-2:30 p.m.
- January 30, 10 a.m. -12 p.m.
- February 7, noon-2 p.m.

Office hours:

- February 15, 10 a.m.-noon
- February 21, noon-2 p.m.
- February 24, 1-3 p.m.

Finance training

Changes to forms 929 and 930

- To simplify and reduce the workload to support coordinators and DSPD staff, we have recently made changes to two of our forms:
 - Form 929 — Respite-Intensive Screening
 - Form 930 — Enhanced Supervision & Rate Forms
- A copy of the updated forms can be accessed on the DSPD website under “Staff forms.”

Changes to forms 929 and 930

- Changes:
 - Effective January 28, 2023, forms do not need to be signed by a DSPD administrator.
 - Forms can be approved and signed by the support coordinator
 - Keep a copy for your records or uploaded to the document section of USTEPS.

Changes to forms 929 and 930

- Changes:
 - Form will now be recommended, not required, when completing an RFS request for intensive respite or for residential services that require more than 4 hours of 1:1 staffing.
 - The same level of information will need to be provided for the RFS committee to review the case, but you will now have the option to provide information through the person's description of needs, documents, and explanation and justification sections of the request.

Emergency payment requests

- The process and documentation for submitting an emergency payment request has not changed.
- We have updated how an RFS committee member will verify that a situation requires an emergency or closed plan payment. Requests will be reviewed and approved when there has been a documented change in circumstances.
 - We will look for activity log notes that support the change.
 - Requests should be submitted no more than 90 days after the service is provided.
 - We consider it a valid exception if an RFS request has been made at the time of the changes in circumstances but the RFS committee was not able to process the request before the plan closed.

Upcoming rollover: January 26, 6 a.m.-2 p.m.

- Before the rollover:
 - Add any RFS-approved increases to an individual's plan
 - Don't submit RFS requests for services beginning after February 1, 2023
 - Work with providers to make sure all invoices for services provided between July 1, 2022, and December 31, 2022, are successfully processed in CAPS.
- During the rollover:
 - USTEPS and UPI will be offline.
 - Updated rate sheet and budget worksheets will be released.

Camp K rates

- If you have an individual who receives services from Camp K, you will need to adjust the individual's plan to accommodate the updated rates after the rollover.

Rate before Jan. 1, 2023	Rate after Jan. 1, 2023
\$85.00	\$85.45
\$125.00	\$125.66
\$250.00	\$251.33

Unwinding Continuous Medicaid Eligibility

Updated 1/12/2023

Continuous Eligibility Background

- At the beginning of the COVID-19 pandemic, the federal government declared a public health emergency or PHE.
- During the PHE, state Medicaid agencies have been required to continue Medicaid coverage for all members, even if their eligibility changes.
- As a result, Utah Medicaid members have stayed covered during the PHE so they don't have to worry about their health coverage during this challenging time.
- Utah's Medicaid and CHIP enrollment has grown by 64% during the pandemic, which is the third highest rate in the nation. As of December 2022, Utah Medicaid has more than 509,500 members.
- On December 23, 2022, Congress passed the FY 2023 Consolidated Appropriations Act. One part of this bill separated the federal PHE and Medicaid's continuous enrollment policy.
- **While the federal PHE will stay in place, this plan establishes April 1, 2023, as the end of the continuous enrollment requirement for Medicaid.**

Unwinding Medicaid Eligibility

- **On March 1, 2023 the Department of Workforce Services (DWS) will begin to review all Medicaid cases over the next 12-month unwinding period.**
- This is being referred to as “unwinding.”
- Members will be assigned a review month and their case will stay open until their scheduled review month. Members are encouraged to continue using their benefits as normal until DWS completes their review.
- Since DWS eligibility will need to review all Medicaid cases in the next year, we are asking members to wait until they receive their review before taking action. After February 10, 2023, members can see their review date in [myCase](#).

Coverage Options

- We want all eligible Utahns to get covered and stay covered.
- Members who are no longer eligible with a known eligibility reason will be directly transferred to the [federal Health Insurance Marketplace](#). There is currently an automatic process for this transfer to take place as long as a determination is made (transfer will not occur when a case is closed for failing to complete or return paperwork).
- Losing Medicaid or CHIP coverage is a Qualifying Life Event, which allows you to enroll in a Marketplace plan outside of the Open Enrollment Period.
 - Visit [HealthCare.gov](#) or call the Marketplace Call Center at 1-800-318-2596 (TTY: 1-855-889-4325) to get details about Marketplace coverage.

Helpful Resources

Department of Workforce Services: 1-866-435-7414 or jobs.utah.gov/mycase

DHHS Health Program Representative (HPR): 1-866-608-9422

Federal Health Insurance Marketplace: 1-800-318-2596 (TTY: 1-855-889-4325) or HealthCare.gov

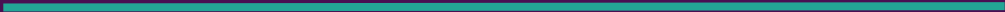
Take Care Utah: 211 or takecareutah.org

For more information, check the [Medicaid website](#) frequently.

Call to Action

- **Keep contact information current**
 - Many people moved during the pandemic. It is critical that the state is able to reach them when it is time to review their eligibility.
 - Utah Medicaid is asking members to update their contact information (address, phone number and email) with the Department of Workforce Services at 1-866-435-7414 or by calling a Health Program Representative at 1-866-608-9422.
- **Watch for DWS letters and complete review**
 - Members should also pay close attention to their mail and/or email for notices and respond timely to reviews.
- Updates, resources and materials will also be posted on the [Medicaid website](#) regarding the continuous eligibility unwinding.
- Providers and partners have also been asked to help spread the word and encourage their clients and patients to complete their reviews to maintain coverage. An unwinding toolkit is available in [Spanish](#) and [English](#) to help providers and partners with messaging, social media posts and materials.

Q/A



Next Support Coordinator Quarterly:

11:30 a.m. to 1 p.m.

Wednesday, April 19

Next Family and Self Advocate Quarterly:

Wednesday, February 8

Day: 11:30 a.m. to 1 p.m.

Evening: 6:30 to 8 p.m.