

# MONTHLY SUMMARY

## *Caregiver compensation*

Version date: April 2024

### **PURPOSE:**

This document provides a summary of substantive activities and progress on the Person's person-centered support plan (PCSP) goals during caregiver compensation services. Caregiver compensation should include training and skills building. It should also help support the person's needs and achieve desired outcomes.

### **INSTRUCTIONS:**

Complete the form and submit to the support coordinator by the 15th of the month following the end of the service month. Use additional copies of this form as needed. Goals and supports should come from the person's PCSP. The caregiver does not need to list 3 goals below if fewer are included in the PCSP.

### **PRIVACY STATEMENT:**

The information provided will be used to confirm the activities and progress on the Person's PCSP goals while receiving caregiver compensation services. It will only be used by DHHS and, if needed, by individuals or parties contracted with DHHS. Without this data, the department cannot offer payment for caregiver compensation services. This data is part of record series: 15376.

### **PARTICIPANT INFORMATION:**

Person supported:

Caregiver(s):

Month & year of service:

Employer:

1. Goal/support:

Summary/outcome:

2. Goal/support:

Summary/outcome:

3. Goal/support:

Summary/outcome:

Health concerns:

Health comments:

Provide a summary of how caregiver compensation has been used to make sure the Person is able to access their community to prevent isolation:

Provide a summary of the caregiver's capacity to deliver effective services. Include steps that have been taken to mitigate burnout.

Please attest to the following statements by checking each box below and signing and dating this form:

The statements submitted in this report are true and accurate.

Services provided to the Person have promoted their individual health and safety needs.

The approved caregiver provided the caregiver compensation service.

No other services were provided or billed at the same time as caregiver compensation hours.

Caregiver compensation remains the Person's preferred choice for supported living services.

The services provided continue to meet the needs of the Person.

Submitting false information may be subject to criminal action, administrative sanctions and/or liability for repayment of funds received pursuant to submission of false information.

Employer signature:

Date: