



**UTAH DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF SERVICES FOR PEOPLE WITH DISABILITIES
POLICY AND PROCEDURES**

Policy: 2.4

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**RESIDENTIAL ROOM & BOARD FEES
EFFECTIVE JANUARY 1, 2026**

RATIONALE:

The intent of this policy is to establish a clear procedure for determining residential room and board fees for the Community-based Housing Allowance Program.

Authorizing Code: 26B-6-403

Rule: NA

Forms: Community-Based Housing Allowance Program Application

Original Effective:
NA

Revision:
12/15/2025

Next Review Due:
12/15/2026

I. POLICY & PROCEDURE

- A. A 2.8% increase in the Supplemental Security Income (SSI) maintenance fees for a person receiving residential services is effective January 01, 2026. The SSI benefit amount is \$994.00.
- B. The Community-Based Housing Allowance Program Application must be updated for each Person who uses the program and resides in Residential Habilitation Services. The Application shows the division’s participation in meeting the provider’s room and board shortfalls and suggests the Person’s share of rental costs effective January 01, 2026, through December 31, 2026. (Note that changes to the Housing and Urban Development fair market rents are also effective January 01, 2026, as per division policy 2.3.) Submit a revised Community-Based Housing Allowance Application, for each Person using housing assistance, to the division office with enough time to complete approval before payment of the January housing allowance.
- C. The Person must have a minimum of \$208.74 per month remaining from their Supplemental Security Income (SSI) funds for personal needs.
- D. Each Person must contribute a minimum of \$258.44 per month to food costs.
- E. Additional costs may be charged, up to the actual amount spent, to each Person who chooses to spend a greater amount of their income on food. Increased food costs must not decrease funds for personal needs below the recommended monthly amount.

SSI benefits	Rent	Food	Personal funds
\$994.00	Person's Share of Community-based Allowance Rent for a Person in the Professional Parent or Host Home program is \$526.82 per month.	\$258.44 (Minimum Amount)	\$208.74 (Minimum Amount)