

# Case Manager eLearning course for Utah

A SERVICE TO STATE EMPLOYMENT LEADERSHIP NETWORK MEMBER STATES



## Supporting a Vision for Employment

### This course fits your busy schedule.

- ❖ Complete the course anywhere with internet access – at your desk or on the go with a mobile device.
- ❖ Finish the whole course at once or in smaller pieces. Save your work and pick up where you left off using the course navigation.

### This course is interactive and immersive.

- ❖ Take your time to reflect and analyze problems before answering the questions.
- ❖ Explore real-life scenarios, case studies, and stories and check your knowledge with quizzes.
- ❖ Download additional resources to continue studying over time.

## COURSE CONTENT

(approximate time for completion: 5-6 hours)

Our course emphasizes the critical role case managers play in ensuring opportunities to experience competitive integrated employment.

### Module 1: Employment Foundations

A positive vision for the future influences our desire to work. Learn about expectations, national perspectives, various types of paid employment, strategies for supporting families, and more.

### Module 2: Employment Pathways

Informed choice is key to successful decision making. Learn about dignity of risk, individual voice, guided conversations around integrated employment, job satisfaction, and more.

### Module 3: The Employment Process

Get to know the job seeker to help them find a good job match. Learn from self-advocates about advocacy, how to plan for job supports, customized jobs, employee retention, and more.

### Module 4: Collaborating with Vocational Rehabilitation

Partnering with VR is mutually beneficial. Learn about defining employment pathways, VR application and eligibility processes, long term supports after job placement, and more.

The SELN is a membership-based network of state intellectual and developmental disability (IDD) agencies committed to making changes in their service systems.

Our online course is for case managers and anyone responsible for advising, assisting, and advocating for individuals with IDD seeking employment.

Our course offers strategies to:

- » enhance your career path
- » increase your capacity to support individuals on an employment journey

**A limited number of students in SELN member states can enroll for free!**

*“The case studies and simulated videos of various scenarios were very helpful. Seeing scenarios back to back: one video demonstrating the incorrect way vs. a video showcasing a better way was really enlightening. It helped me analyze how I communicate with individuals and families and how to better engage in guided conversations.”*

**ENROLL:** <https://elearning.communityinclusion.org/browse/seln/courses/seln-ut-supporting-a-vision-for-employment>

### How to Participate

- ❖ Click on the ENROLL link to join on a first-come, first-served basis.
- ❖ Review the Frequently Asked Questions below.

### When does each course section begin?

Learners can only enroll in one section unless other arrangements are made with the state IDD agency. Course start and end dates by section are listed below.

### When can I enroll for a section?

Enrollment opens seven days before the section start date, and closes seven days before the section end date.

### When can I access course content?

Course content is available during the section dates noted below. The start date is the earliest learners can open and access all course content. All sections end at 11:59pm ET on close dates.

<b>SECTION 1—FALL A:</b>	September 12—October 21, 2022
<b>SECTION 2—FALL B:</b>	November 7—December 16, 2022
<b>SECTION 3—WINTER:</b>	January 9—February 17, 2023
<b>SECTION 4—SPRING A:</b>	March 6—April 14, 2023
<b>SECTION 5—SPRING B:</b>	May 1—June 9, 2023

### Frequently Asked Questions (FAQs)

#### ***Will I earn a certificate?***

Yes, learners must pass all four course quizzes with a score of 80% or better to receive a full course completion certificate. All learners have three attempts to pass each quiz.

#### ***Can I access this course on any device?***

Yes, with internet access and a browser other than Internet Explorer.

#### ***What is the course fee?***

A state's SELN membership covers the cost of a set number of students. Payment arrangements can be made for additional spaces. Please contact [seln.onlinelearning@umb.edu](mailto:seln.onlinelearning@umb.edu) for more information.

#### ***I can't get in the course, what's next?***

Make sure you are not using Internet Explorer. Contact IT support to make sure your system is not blocking access to [ici.instructure.com](http://ici.instructure.com), [wistia.com](http://wistia.com), and [umb.edu](http://umb.edu). Try using a different device, like a personal computer, tablet, or phone. If you are still having trouble, reach out to [seln.onlinelearning@umb.edu](mailto:seln.onlinelearning@umb.edu).

For more detail and FAQs please visit: [www.selnhub.org/elearning](http://www.selnhub.org/elearning)

*“Case managers serve a unique role in our system. Providing relevant and timely tools to sharpen your skills, build confidence, and address common challenges ensures you are better prepared for this role.”*

*“Relating my work experiences with the scenarios and information makes me feel like I am doing a good job, but there is always room for improvement to be the best case manager I can be. This should be a mandatory training for new case managers.”*



**State Employment  
Leadership Network**

UMass  
Boston



The SELN is a joint program of the Institute for Community Inclusion at UMass Boston and the National Association of State Directors of Developmental Disabilities Services.

For additional information: [seln.onlinelearning@umb.edu](mailto:seln.onlinelearning@umb.edu)

[www.selnhub.org](http://www.selnhub.org)